SAQA MENTORSHIP PROGRAM

**Mentor Application**

(*This form is to be used by an artist who wants to become a Mentor.)*

The SAQA Mentorship Program is a goal or project-based program open to any SAQA member seeking a one-on-one mentorship for a period lasting up to twelve months. It is designed for the serious artist at any stage of his or her career. Mentors share wisdom and skills while providing supportive critique to their mentee.

**Mentorship Goals**

Mentorships will focus on assisting an artist achieve specific goals or projects within a prearranged timeframe. Goals can range from guidance in artistic development and finding an artistic voice to more task oriented goals such as composing an artist’s statement, completing a grant application, developing a record keeping system or preparing work for exhibition.

**Matching Mentors & Mentees**

Mentors will be matched to potential Mentee applicants based areas of expertise, as much as possible, however general knowledge based on personal experience is often the most valuable expertise for a Mentor. Mentors will be contacted and asked to review a potential Mentee’s application. If the Mentor accepts the applicant and the Mentee is amenable, they will be matched.

**Roles and Responsibilities of a Mentor** SAQA Mentors come from diverse backgrounds and bring various skills from personal experience, education, workshops and other training. They are selected on the basis of their desire to pass on their knowledge to developing artists, and their record of excellence in professional artistic achievement. Mentor qualifications include:

1. be a current SAQA member.
2. be an established practicing artist.
3. have significant technical knowledge pertaining to the discipline.
4. have ability and willingness to commit to the mentoring process.
5. have well-developed listening and interpersonal skills.
6. be willing to share knowledge, connections and experiences.
7. have experience providing critical feedback in an individual and/or group setting.

**Roles and Responsibilities of a Mentee** The success of the SAQA Mentorship Program is dependent on both the Mentor and the Mentee. Mentee responsibilities include:

* be a current SAQA member.
* identify and set goals for the program and work with your mentor to develop action steps.
* clarify and revise goals as needed with feedback from your mentor.
* monitor and track progress toward those goals and keep your mentor updated on your progress.
* respect your mentor’s time by being punctual and prepared for each meeting, and by keeping commitments.
* develop a mutual agreement for meetings and preferred method of contact.
* ask questions so that a clear understanding is reached.
* be open to guidance, suggestions, and coaching. Accept feedback in a positive manner.
* be direct, honest, and upfront with your mentor. Identify any challenges you are facing in the program.
* keep your mentor informed of changes in needs, expectations, or goals.
* ask questions about your mentor’s career and experiences.
* provide regular ongoing feedback to the Mentorship Program coordinators about the program.
* report any concerns or complaints to Mentorship Program Coordinator.

**Discrimination is prohibited** All Mentor/Mentee participants shall refrain from harassment on the basis of race, creed, religion, sex, sexual or affectional orientation, color, national origin, ancestry, familial status, age, disability, marital status or status with regard to public assistance.

**Mentor Qualifications:**

* Established practicing artist
* Regional, national and/or international exhibition record
* Well-developed listening and interpersonal skills
* A willingness to share their knowledge, connections and experiences
* The ability and willingness to commit to the mentorship process
* Experience providing critical feedback in an individual and/or group setting
* Significant technical knowledge pertaining to discipline
* Current SAQA member

**Mentor Application Form**

Date\_\_\_\_\_\_\_\_\_\_\_\_\_

Complete the application and email it along with 4 to 6 images representative of your portfolio (in jpeg format) to mentorship@saqa.com. If you have a website or blog with images of your current work, you do not have to include images with your application.

Name:

Address:

City: State: Zip:

Country:

Phone:

Website:

Blog:

Email:

What languages do you speak? (For match purposes.)

JAM member? (y/n):

 Note: JAM membership is NOT required.

**Resume/Artist Statement**

Submit a current resume and artist statement - if this information is on your website there is no need to send it separately

**Please check off the areas where you are willing to mentor.**

**Artistic development**

\_\_\_\_ Finding your voice

\_\_\_\_ Strong design concepts

\_\_\_\_ Developing a practice

\_\_\_\_ Preparing work for submission

**Writing:**

**\_\_\_\_**Artist statement

\_\_\_\_Resume

\_\_\_\_Gallery/exhibition submission materials

\_\_\_\_Grants

\_\_\_\_Writing for print publication

**Business related:**

\_\_\_\_Studio records

\_\_\_\_Submission records

\_\_\_\_Bookkeeping

\_\_\_\_Marketing

**Photos**

\_\_\_\_Photography

\_\_\_\_ Preparing images for submission

**Internet presence**

\_\_\_\_Website

\_\_\_\_ Blog creation

\_\_\_\_ Facebook

\_\_\_\_ Instagram

Why do you want to be a mentor?

How often do you anticipate being available to your mentee either via email, phone, Skype, FaceTime or in person?

Are there any situations, such as travel, that would limit your availability to your mentee? Please describe:

Have you served in any other SAQA volunteer positions? If so please describe:

Additional comments: